



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2021 **between programme countries**

[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website
UNIVERSIDAD DE MURCIA	E MURCIA01	<p>Administrative contact: International Relations Office Edificio Rector Soler, Campus de Espinardo 30100 Murcia, Spain</p> <p><i>Outgoing students and bilateral agreements:</i> Tel: +34868884325 Fax: +34868884130 Email: erasmus@um.es</p> <p><i>Incoming students:</i> Tel: +34868884074 Fax: +34868884130 Email: incoming@um.es</p> <p><i>Placements, teaching and administrative staff exchange :</i> Tel: +34868884544 Fax: +34868884130</p>	<p>General: www.um.es</p> <p>Course catalogues: www.um.es/web/universidad/contenido/unidades-organizativas/centros-universitarios</p> <p>IRO: www.um.es/web/internacionalizacion/</p> <p>Erasmus: http://erasmus.um.es</p>

		Email : practicas.internacionales@um.es	
		Academic contact: María Consuelo Álvarez Morán Facultad de Letras Campus de La Merced Email: calvarez@um.es	
UNIVERSITY OF UDINE <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	I UDINE01 PIC-Number 999899281	Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221 International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497 Academic contact Prof. Marialuisa Del Vigo Marialuisa.delvigo@uniud.it	https://www.uniud.it/en/uniud-international/incoming-exchange-students general course catalogue: https://www.uniud.it/en/education/offer courses held in english: https://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
E MURCIA01	I UDINE01	232	Classical philology	1 st	2x 10 months	
I UDINE01	E MURCIA01	232	Classical philology	1 st	2x 6 months	

* Subject area codes are according to the UNESCO 2013 codes.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
E MURCIA01	I UDINE01	232	Classical philology	1 x 5 days	
I UDINE01	E MURCIA01	232	Classical philology	1 x 5 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E MURCIA01		Spanish	English (STA only)	B1	B2
I UDINE01		Italian	Italian	B1	B2 Italian or English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

The University of Murcia will not be able to accept incoming students from subject areas not covered by this bilateral agreement. However, students can enroll in any extra subject from other subject areas provided that: 1) they do not represent the majority of the Learning Agreement, 2) the academic advisor is in agreement with the Learning Agreement prior to

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

the arrival of the student. Furthermore, we will only be able to accept students for Master degrees if the bilateral agreement includes this level.

The University of Murcia has adapted its facilities in order to allow access to people with disabilities. Furthermore, there is an office, within the University, which provides guidance and assistance to students with disabilities and special needs. Some of the services they render include the following: access to adapted computers, technical support, academic support, and psychological help. Incoming students in need of special support should inform the International Relations Office during the application procedure.

The application procedure is explained in the following website:
<https://erasmus.um.es/erasmus/estudios>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E MURCIA01	June 30th	November 30th
I UDINE01	15 May (nomination)	30 September (nomination)

[to be adapted in case of a trimester system]*

2. The University of Murcia, as receiving institution, will send its decision within 3 weeks.
3. A Transcript of Records will be issued by the University of Murcia as receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Please download the following file containing the official equivalence of grading systems per country:

<https://www.mecd.gob.es/servicios-al-ciudadano-mecd/ca/dms/mecd/servicios-al-ciudadanomecd/catalogo/general/educacion/203615/ficha/203615/AnexoI-escalas--1-.pdf>

[Erasmus code]	WEB PAGE
I UDINE01	https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MURCIA01	VIMUR Email: vimur@um.es	https://erasmus.um.es
I UDINE01		https://www.uniud.it/en/uniud-international/incoming-exchange-students

3. Insurance

At the University of Udine: Non-EU students must subscribe a private insurance in order to obtain a VISA for the study period.

EU students can ask their home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period

The sending and receiving institutions will provide assistance in obtaining insurance

for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MURCIA01	International Relations Office Tel: +34868884074 Email: incoming@um.es	https://erasmus.um.es
I UDINE01	ISS@uniud.it	



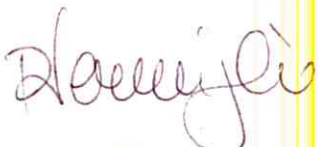

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MURCIA01	HousingAnywhere vip@housinganywhere.com	https://housinganywhere.com/Murcia--Spain/universidad-de-murcia/sign-up
I UDINE01	ISS@uniud.it	https://www.uniud.it/en/uniud-international/incoming-exchange-students

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
E MURCIA01	María Senena Corbalán García Vice-Rector for Internationalisation	31/7/2018	 
I UDINE01	Vice Rector for Erasmus+Studio Mobility prof. Rossana Vermiglio	17/12/18	 

² Scanned signatures are accepted